UNITED
NATIONS

ST

Secretariat

ST/AI/181/Rev.8/Corr.1
17 May 1990

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: EDUCATION GRANT AND SPECIAL EDUCATION GRANT FOR DISABLED CHILDREN*

Corrigendum

Paragraph 23, line 4

For total allowable expenses read total education expenses

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* Personnel Manual index No. 3321.

90-12619 1711j (E)

UNITED
NATIONS

ST

Secretariat

ST/AI/181/Rev.8/Add.1
17 October 1990

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: EDUCATION GRANT AND SPECIAL EDUCATION GRANT FOR DISABLED CHILDREN*

1. The purpose of the present addendum to administrative instruction ST/AI/181/Rev.8 and Corr.1 and ST/AI/181/Rev.8/Amend.1 and 2 is to set out the policy concerning entitlement to the education grant in the case of special mission service.

2. In the case of special mission service, the official duty station continues to be the duty station from which the staff member is assigned and he or she continues to receive the salary and allowances pertaining to that duty station. In addition, the staff member receives a mission subsistence allowance established for the mission area duty station.

3. During special mission service for a minimum period of six months, eligibility for the education grant will generally be determined on the basis of the duty station in which the staff member is in fact serving, i.e., the mission area duty station, subject to the following conditions:

(a) The flat sum for board will not be paid in those cases where the child attends an educational institution at the official duty station;

(b) In the case of non-family missions, no education grant travel will be authorized to or from the mission area duty station.

4. In those cases where the staff member is not entitled to the education grant at the official duty station, the education grant will be payable only in respect of the staff member's period of actual service at the mission area duty station.

5. The above provisions shall apply with immediate effect.

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* Personnel Manual index No. 3324.

90-26535 1888f (E)

UNITED
NATIONS

ST

Secretariat

ST/AI/181/Rev.8/Amend.1
9 July 1990

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: EDUCATION GRANT AND SPECIAL EDUCATION GRANT FOR DISABLED CHILDREN*

1. The present amendment to administrative instruction ST/AI/181/Rev.8 and Corr.1 of 26 June 1989 and 17 May 1990, respectively, is issued to implement the changes approved by the General Assembly in its resolution 44/198 in accordance with recommendations made by the International Civil Service Commission concerning the additional amount reimbursable for boarding costs to eligible staff serving at designated duty stations. This additional amount for boarding costs was increased to $3,000 per year and its payment was limited to children in school attendance at the primary and secondary levels.

2. Paragraph 22 of instruction ST/AI/181/Rev.8 is replaced by the following text:

"22. At designated duty stations where educational facilities are not available or are deemed inadequate,* eligible staff will be entitled to reimbursement of an additional amount for boarding costs in respect of children in school attendance at the primary and secondary levels. This additional amount shall be equivalent to 100 per cent of boarding costs up to $3,000 per year as an amount additional to the normal grant of $6,750 per year (i.e. a maximum total grant of $9,750). The amount of the grant shall be calculated as follows:

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"* Those duty stations where staff members are also eligible for additional educational grant travel as listed in administrative instruction ST/AI/280, as revised.

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* Personnel Manual index No. 3322.



READEX FICHE

"(a) Where the educational institution provides board, the amount of the grant per year shall be the sum of:

"(i) 100 per cent of boarding costs up to $3,000; and

"(ii) 75 per cent of allowable costs of attendance and of any part of boarding costs in excess of $3,000, up to a maximum reimbursable amount of $6,750;

"(b) Where the educational institution does not provide board, the amount of the grant shall be the sum of:

"(i) A flat sum for board of $3,000; and

"(ii) 75 per cent of allowable costs of attendance, up to a maximum reimbursable amount of $6,750;

"(c) The relevant local currency amounts related to boarding costs in paragraph 22 (a) (i) and flat sum for board in paragraph 22 (b) (i) for children studying in countries listed in annex VI are shown in column 4 of that annex. The relevant local currency amounts corresponding to the maximum grant ($9,750) are shown in column 5 of annex VI."

3. Annex VI administrative instruction to ST/AI/181/Rev.8 is replaced by the attached text.

4. The above amendments shall be effective 1 July 1990. Appropriate amendments to the Staff Rules will be issued in due course to reflect these changes.

Annex VI

EDUCATION GRANT ENTITLEMENTS IN LOCAL CURRENCY, APPLICABLE IN CASES WHERE SCHOOL ATTENDANCE IS IN A COUNTRY WHERE THE REMUNERATION CORRECTION FACTOR IS APPLICABLE

| Country | (1) Maximum amount admissible educational expenses and maximum for grant disabled child | (2) Maximum education grant | (3) Flat sum for board under para. 21 (b) | (4) Flat sum or ceiling for boarding costs under para. 22 (a) or 22 (b) | (5) Maximum grant for staff members serving at designated duty stations (see para. 22) | (6) Maximum amount admissible educational expenses (attendance only) (see para. 21 (b)) |
|---|---|---|---|---|---|---|
| Austria | 152 100 | 114 075 | 33 800 | 50 700 | 164 775 | 107 028 |
| Belgium | 423 000 | 317 250 | 94 000 | 141 000 | 458 250 | 297 651 |
| Benin | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Burkina Faso | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Cameroon | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Central African Republic | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Chad | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Comoros | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Congo | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Côte d'Ivoire | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Denmark | 77 400 | 58 050 | 17 200 | 25 800 | 83 850 | 54 464 |
| Equatorial Guinea | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Finland | 48 600 | 36 450 | 10 800 | 16 200 | 52 650 | 34 198 |
| France | 61 200 | 45 900 | 13 600 | 20 400 | 66 300 | 43 064 |
| Gabon | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| German Democratic Republic | 21 600 | 16 200 | 4 800 | 7 200 | 23 400 | 15 199 |
| Germany, Federal Republic of | 21 600 | 16 200 | 4 800 | 7 200 | 23 400 | 15 199 |
| Ireland | 6 561 | 4 921 | 1 458 | 2 188 | 7 10[illegible] | 4 617 |
| Italy | 12 600 000 | 9 450 000 | 2 800 000 | 4 200 000 | 13 650 000 | 8 866 200 |

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| Country | (1) Maximum amount admissible educational expenses and maximum for grant disabled child | (2) Maximum education grant | (3) Flat sum for board under para. 21 (b) | (4) Flat sum or ceiling for boarding costs under para. 22 (a) or 22 (b) | (5) Maximum grant for staff members serving at designated duty stations (see para. 22) | (6) Maximum amount admissible educational expenses (attendance only) (see para. 21 (b)) |
|---|---|---|---|---|---|---|
| Japan | 2 115 000 | 1 586 250 | 470 000 | 705 000 | 2 291 250 | 1 488 255 |
| Luxembourg | 423 000 | 317 250 | 94 000 | 141 000 | 458 250 | 297 651 |
| Mali | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Monaco | 61 200 | 45 900 | 13 600 | 20 400 | 66 300 | 43 064 |
| Netherlands | 23 850 | 17 888 | 5 300 | 7 950 | 25 838 | 16 782 |
| Niger | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Norway | 63 900 | 47 925 | 14 200 | 21 300 | 69 225 | 44 964 |
| Senegal | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| Spain | 1 170 000 | 877 500 | 260 000 | 390 000 | 1 267 500 | 823 290 |
| Sweden | 66 600 | 49 950 | 14 800 | 22 200 | 72 150 | 46 864 |
| Switzerland | 18 270 | 13 703 | 4 060 | 6 090 | 19 793 | 12 856 |
| Togo | 3 060 000 | 2 295 000 | 680 000 | 1 020 000 | 3 315 000 | 2 153 220 |
| United Kingdom of Great Britain and Northern Ireland | 5 877 | 4 408 | 1 306 | 1 960 | 6 367 | 4 135 |